

Minutes of DBDCDT Board meeting Number 14

8th January 2024,
at CIC, Lagmhor, Little Dunkeld.

Present: Norman Grieve (**NG**) (Chair), Kathy Burns (**KB**), Cat Gordon (**CG**), Lachlan McEwan (**LM**), Beth Taylor (**BT**), Jane Bremner (**JB**) (Minutes), John Gilruth (JG), Stuart Paton (**SP**) Kirsty Binnie (**KiB**), Roseanna Preston-Jones (**RPJ**)

Apologies: Anne Cameron (**AC**), Jan Silburn (**JS**)

Minutes for 5th December 2023 proposed by **RPJ** and seconded by **JG**

Matters arising from Minutes.

1. **SP** sent draft for new budget to all trustees **Completed**
2. **NG** in correspondence with Bank of Scotland to change signatures. **Ongoing**
3. **JB** met with **BT** to discuss secretary role. **Completed**
4. **NG** and **JB** published comment regarding HAG in newsletter to members in December **Completed**
5. Action plans are being compiled by all trustees. **Ongoing**

Finance

The board approved the new budget with a show of hands.. We are now committed to spending the money as stated in the budget. If an expenditure is in the budget, there is no need to bring it to the whole board.

At this date we have underspent by about £3000.

The Trust has been successful in their application to the Gannochy Trust and has been awarded £51,000 over 3 years. Congratulations were given to those responsible – **SP, BT** and **NG**

Trust needs to find a gap fund of £5000 before 2025 to match the Gannochy award. **Action SP, BT NG**

The largest expenditure is for the work of the Community Coordinator.

Consideration needs to be taken whether it is best to directly employ **BT** or to leave the contract as self-employed. **SP** will talk to DTAS to ascertain the correct procedure for this **Action SP**. There was a majority of opinion to consider a rise in hourly payment due to increase in inflation. **NG** to discuss these matters with **BT Action NG BT**

Community Connector

BT sent her monthly report to all trustees.

Access to Google Drive will be given to all trustees so that they can access relevant files.

Action BT

Activity Plans for 2024

As this is the first meeting for 2024, time was given to outline the work to be done for each Trust role (as stated in Addendum 1 in minutes from 4th December 2023).

In future these reports to the Trustees will be limited to work that needs consideration during the current meetings.

1. **Website:** **RPJ** reported that the framework for the website is now being built. She would like somebody else to help. **AC** was suggested – but this will depend on her workload. **NG** will discuss this with her **Action NG**
A cost of £168 is needed to buy the relevant software. The domain cost will be £27 for 3 years.
RPJ has asked all the trustees to send her photos and short resumes about themselves before the next meeting. These will be put into the website. She would also like relevant

information for each of the sub-groups which can be updated as necessary. **Action – all trustees.**

If anybody has interesting photos of the PH8 area, she will post these aswell.

RPJ showed a variety of logos that she has designed and asked the trustees to choose one. This was duly done and the winning logo will now be used on all communications. The suggested domain name will be DBDtrust.com

The goals of the Trust will be put onto the Homepage which could be traffic-lighted and updated when progress is made.

By March all trustees should provide the relevant information which should maintain a neutrality and represent the Trust in a professional and transparent way. Any submission should be aware of the risk of reputational damage and should follow our communications policy.

RPJ is to meet with Sally Robertson to discuss the revamp of *The Bridge* on-line. **Action**

RJP We will have a stand-alone website for the Trust. This will make it secure for the membership details and any financial donations. There will be a PayPal link for donations. The Action Plan can be a prominent part of the Bridge and will link to its' website. Any connection to social media will work in tandem with the website.

2. **Engagement of School Children:** **KB** and **KiB** will contact local school/Cadets/Youth Club and organize events to engage them in what the Trust is doing. **KB** suggested two pizza van events for different age-groups. **Action KB KiB**
3. **Capital Fund-raising:** **SP/BT** and **KiB** will meet to discuss this. **Action SP BT KiB**
4. **Local Place Plan:** Andrew Ballantyne (PKC) that there is feedback from the Big Place Conversation which can now be accessed. **CG** will talk to him. **Action CG**
5. **Care Group:** **JG** reported that interviews for the Community Supporter will occur this week. There have been 15 notes of interest.
6. **Risk Management:** Meeting to be arranged. **Action NG JG**
7. **Events:** It is agreed that we run a Volunteers Event in June, similar to the one last year. A Trust Open Evening will be organised in September and **BT** suggested having a table at the Birnam Highland Games, also in September.
BT will discuss the events for younger people with **KB** and **KiB**. **Action BT, KB KiB**
8. **Trustee Training and Learning:** **BT** will roll this out as appropriate.
9. **Banking:** **JG** will be added as signatory for bank. **Action NG**
10. **Business Interest:** It was suggested that a business directory could be set up – but this would take time. **JG** pointed out that the work the Trust does should always be aware of the charitable angle. This will be the subject of a future agenda.
11. **Housing:** **JB** outlined the position of the HAG in relation to the Haughend development proposal. The HAG will continue to work on the current project that they are doing in conjunction with the PKC and CHD to identify suitable sites within D&B to build a small number of affordable dwellings. Haughend is not part of this and there is no planning application for it to consider at the moment. There is strong local feelings about the Haughend proposal and there is a public meeting on Thursday 17th January In the Birnam Arts at 7pm. Eric Bremner (Chair of HAG) will give a small presentation to say what the HAG is doing – see above. Everybody is invited to go as individual members of the community.

It was decided that a Trust Newsletter will be distributed to all members of the Trust 6 times per year. **Action NG/BT**

North Car Park: At the present moment the Craft Collective is not continuing with its project concerning the building in the North Car Park. There is money to do a feasibility study and a note of interest for an Asset transfer. There was a discussion about whether these could go ahead but for the Mens' Shed –the activities for this project are very different from the Craft Collective and it is not clear if this is possible. Helen O'Brian is still involved. **JG** will meet with her to discuss this.

Action JG.

Play Areas in Dunkeld and Birnam: **KB** explained how it was important to remove the woodchip from the playpark near the school in Birnam as it is full of spores and dangerous for immunity-suppressed children in the community. She reported that after a conversation with the PKC regarding this, she was told it would be too expensive and therefore would not happen. **LM** questioned this as it should be done. He will contact the council to query this in his role as Chair of the D&B Community Council.

Action LM

The meeting ended at 21.00 pm.

Date of next meeting: 5th February 2024 at CIC, Lagmhor, Little Dunkeld.