

Minutes of DBDCDT Board Meeting No. 5

3rd April 2023

7pm Co-working Space

Apologies: Kathy Burns (KB), Craig Ross (CR), Beth Beazley (BB), Stuart Paton (SP),

Present: Norman Grieve (NG) Chair, Lachlan MacEwan (LM), Jan Silburn (JS),
Cat Gordon (CG), Jane Bremner (JB – Minutes)

1. Minutes of Meeting 6th March 2023

The Minutes were proposed by **NG** and seconded by **LM**.

2. Matters arising from the Minutes

- Cover note for members has been completed and is ready to hand out with the Membership forms (**BB and JS**)
- Quotes for Insurance have been asked for (**JS**). Action to take out a policy by 17th April (**JS**)

3. Update on Grant applications. Financial position

SSE Griffin and Calliachar Community Fund has awarded the Trust a grant of £12,500 for Apr'23 to Apr'24 and a further £12,500 for Apr'24 to Apr'25. The first installment is on hold pending opening of our Trust bank account. The second installment will be paid in Apr'24, on condition that a satisfactory progress report is sent to the SSE Fund in March 2024.

The Basil Death Trust has awarded us £3,000 aimed at increasing community volunteering. This money has been received in the CIC account.

A decision from the Gannochy Trust (applied for £12,000) is yet to be received.

There are potential grants available from the CLLD fund – to be monitored by **BB**. Before applying for further CLLD funding, Trustees must discuss in the context of the prevailing financial situation.

An expression of interest has been put in for Scottish Government Social Impact Fund (**BB**) (£19,000). An application (£11,000) was also made to the Enchanted Forest Community Fund (**BB**).

4. Bank Account

Post meet note. The Trust now has a bank account and Cheque book. Two signatories are required for all payments. Registered signatories are **NG, JS, KB and CR**.

Internet banking is to be set up (**NG**). A bank statement to be produced (**NG**) to support future grant applications.

The first installment SSE Griffin Community Fund award to be lodged (**NG**)

Transfer of monies from CIC account (**SP**)

5. Report of Community Connector

Community Connector hours are increased from 16 to 20 hours for March, April and May'23 to ensure enough time to organize the Volunteer event in early June.

BB was unable to attend this meeting but has agreed to provide a brief written monthly report of Community Connector activity (action: **BB**). They will be useful in providing evidence for future funding, as well as ensuring all Trustees know what work is being done.

BB is putting together a list of training events available to the trustees.

6. Volunteer Event (early June) – led by BB

The date will be finalized and widely advertised (**BB**). An article to be submitted to the 'Bridge'. Deadline around 10th April (**BB**)

Other volunteer Community Groups will be encouraged to have a stall (**all trustees**). A group from the Council will also be present and will be engaging with locals on the new Local Development Plan (Local Place Plan).

It was suggested that local businesses may like to be involved in encouraging volunteering. Help from Trustees will be needed on the day(s) of the event. **CG** has kindly agreed to help at the event.

7. Feedback from meeting with PKC Leadership Team, 21st March 2023, The Chanonry, Dunkeld

NG, JS, LM and BB attended with three other representatives from local volunteer groups. We spent an hour discussing local issues with Thomas Glen (Chief Executive of PKC) and his Senior Leadership Team. Everybody had the opportunity to contribute. Affordable housing was one of the main topics of discussion. A thank you has been sent to the PKC Leadership Team, indicating our desire for continuous support and interaction with Council staff.

8. Endorsement of Equality, Diversity and Inclusion Policy

This has been produced and was endorsed. (Attached to minutes)

9. Trust Outcomes for 2023

There was a discussion of desired outcomes for the Trust for 2023. The purpose of this discussion is to ensure our work and effort is focussed on what matters to us. And thus through our own work and that of the Community Connector, the chances of our outcomes being achieved will be increased. As all Trustees were not present, NG to circulate a proposal for comments to be endorsed at next meet (1st May) Action : **NG**

AOB

Local Place Plan

JS indicated the importance of the LPP. The Trust will encourage both individuals and community groups to participate in giving input to the Local Place Plan (organised by PKC), which forms input to the Local Development Plan. The Local Development Plan (2023-2028) is the principal planning guide indicating which areas are for housing, industrial development etc.

The Trust assume the Housing Group will have substantial input to the Local Place Plan.

CG said that she will check to see if there may be financial support to allow for the costs of engaging the community more widely.

Summary of other Action Points

- Financial Policy to be written (**SP**)
- Membership forms to be distributed (**JS, JB and LM**)
- Volunteer policy to be written (**NG**)
- Meet with DBCC when they are ready to invite us (**LM/NG**)

Next Meeting: 1st May 2023 7pm Co-working Space